

Appendix E

CAPITAL MONITORING REPORT AT 30 SEPTEMBER 2020

Portfolio Member	ORIGINAL BUDGET	CARRY FORWARDS	SUPPLEMENTARY ESTIMATE	REVISED BUDGET	ACTUALS YTD	COMMIT MENTS	MANAGERS PROJECTED OUTTURN	MANAGERS PROJECTION TO REVISED BUDGET
Cllr Attwell - Community Wellbeing and Housing	872,900	65,000	40,000	912,900	235,609	91,767	938,600	25,700
Cllr Barrett - Compliance, Waste & Risk	180,000	176,100	-	356,100	137,149	357,931	661,900	305,800
Cllr Chandler - Leisure Services, Leisure Centre Development	2,980,000	-	-	2,980,000	195,265	1,267,159	1,000,000	(1,980,000)
Cllr Mitchell - Planning and Economic Development	42,201,600	75,774,700	-	117,976,300	7,791,643	12,083,817	28,458,530	(89,517,770)
Cllr Boughtflower - Leader	20,000,000	-	-	20,000,000	120,233	26,500	750,000	(19,250,000)
Cllr Noble - Corporate Management	233,500	510,100	-	808,600	88,301	67,536	888,900	80,300
	66,468,000	76,525,900	40,000	143,033,900	8,568,200	13,894,710	32,697,930	(110,335,970)

Appendix F

CAPITAL MONITORING REPORT AT 30 SEPTEMBER 2020													
Portfolio Member / Service Head	Cost Centre	Description	Original Budget	Carry Forwards	Supplementary Estimate	Virement	Revised Budget	Actuals YTD	Commit ments	Managers Projected Outturn	Managers Projection to Revised Budget	Comments	
Housing Investment Programme													
Cllr Attewell - Community Wellbeing & Housing													
Deborah Ashman & K Sinclair	40203	Disabled Facilities Mandatory	831,300	-	-		831,300	187,734	70,349	831,300	-	Will be spent later in the financial year	
Deborah Ashman & K Sinclair	40204	Disabled Facilities Discretion	29,600	-	-		29,600	-	-	29,600	-		
Net Cost of Disabled Facilities Grants			860,900	-	-	-	860,900	187,734	70,349	860,900	-		
Deborah Ashman & K Sinclair	40208	Home Improvement Agency grant	-	-	-		-	30,000	-	30,000	30,000	Increase in HIA 19/20 costs, invoice not received until after 19/20 closed	
Total			-	-	-	-	-	30,000	-	30,000	30,000		
Total For HIP			860,900	-	-	-	860,900	217,734	70,349	890,900	30,000		
Other Capital Programme													
Cllr Barratt - Compliance, Waste & Risk													
Sandy Muirhead	42015	Landlord Guarantee Scheme	-	65,000	-	(65,000)	-	-	-	-	-	Funding to be used towards Sharepoint redesign & relaunch as more work is required to implement office 365 to maximise the opportunities to work from home due to Covid-19.	
Total			-	65,000	-	(65,000)	-	-	-	-	-		
Deborah Ashman & K Sinclair	41038	Upgrade treatment rooms	12,000		-		12,000	1,500	5,293	12,000	-	Works started on treatment rooms	
Deborah Ashman & K Sinclair	41038	Fordbridge Minibus	-		40,000	0	40,000	16,375	16,125	35,700	(4,300)	Replacement minibus purchased for OPAL group as excessive wear and tear on existing minibus	
Total			12,000	-	40,000	-	52,000	17,875	21,418	47,700	(4,300)		
Cllr Barratt - Compliance, Waste & Risk													
Jackie Taylor	41502	Refuse/Recycling Vehicles	-	99,000	-		99,000	37,525	59,364	99,000	-	Delayed due to Covid-19. Vehicles are on back order	
Jackie Taylor	41504	EV Pool Vehicles/Bikes	-	-	-		-	851	625	1,900	1,900	This relates to the provision of an additional pool electric cycle. It was agreed that this should be funded from an underspend on the revenue budget as direct revenue financing of this capital expenditure.	
Jackie Taylor	41508	Waste Vehicle	-	-	-		-	-	297,942	300,000	300,000	This relates to a replacement a refuse vehicle which was at the end of its useful life. It was agreed that this should be funded from an underspend on the revenue budget as direct revenue financing of this capital expenditure. Vehicles are on order and due for delivery by Feb/March 2021	
Jackie Taylor	41609	Replacement Multi Use Vehicle	100,000	-	-		100,000	-	-	100,000	-	Procurement has been placed on hold and will be reviewed when Community Transport recommences trips	
Jackie Taylor	41612	Recycling Bins	-	27,000	-		27,000	-	-	27,000	-	Bins will be ordered throughout the financial year depending on need as & when identified	
Jackie Taylor	41620	Wheeler Bins	50,000	-	-		50,000	57,082	-	50,000	-	Bins will be ordered throughout the financial year depending on need as & when identified. Overspends are being moved against project	
Jackie Taylor	42027	Domestic Home Energy	30,000	-	-		30,000	2,285	-	30,000	-	Home Emergency installations will be carried out throughout this financial year, take up is likely to be lower due to Covid and assessing residents energy needs	
Jackie Taylor	41621	CCTV Enhancement	-	25,600	-		25,600	39,406	0	42,000	16,400	Project is expected to be completed by end of this financial year. Overspends to be funded through Section 106 funding	
Total			180,000	151,600	-	-	331,600	137,149	357,931	649,900	318,300		
Lee O'Neil	41314	Air Quality	-	24,500	-		24,500	-	-	12,000	(12,500)	Further meetings are in progress with the shortlisted Contractors. It is anticipated that contractor will be finalised by end of this month and work will resume. Part of the budget is expected to be spent by year end.	
Total			-	24,500	-	-	24,500	-	-	12,000	(12,500)		
Cllr Chandler- Leisure Services, Leisure Centre Development													
Heather Morgan	41024	SpelthorneLeisurCenDevelopment	2,980,000	-	-		2,980,000	195,265	1,267,159	1,000,000	(1,980,000)	Public consultation completed 10 April 2020 - 96% support. Cabinet approved budgets and submission of a planning application on 23 September 2020 and now goes to Full Council on 22 Oct for final approval. It is anticipated that a planning application will be made in November 2020. As a result of reviewing the site location the programme has slipped - no site works are currently anticipated in FY20/21.	
Total			2,980,000	-	-	-	2,980,000	195,265	1,267,159	1,000,000	(1,980,000)		
Cllr McIlroy- Deputy Leader, Housing Regeneration													
Heather Morgan	41015	Runnymede Estates	55,600				55,600	-	-	55,600	-	Transfer made at year end.	
Heather Morgan	41026	Laleham Park Upgrade	-	237,900	-		237,900	-	-	35,000	(202,900)	Project delayed due to Environment Agency objecting on flood risk assessment grounds. Revised site and ground floor plans issued to demonstrate 'water-compatible' use and awaiting a formal response in early September. Demolition works will now likely be delayed to spring 2021 as the window for re-roosting identified bats in pavilion is September/October or April/May. Project completion now expected in summer 2021	
Heather Morgan	41622	Affordable Housing Opportunity	-		-		-	-	-	-	-		
Heather Morgan	42010	KG Car Park Improvements	-	44,000	-		44,000	-	-	136,690	92,690	Scope of works agreed with Leader, Deputy and MAT. Phase 1 works to the front of the Council Offices are now complete. Phase 2 of works to be organised with West Wing project. Overspend to be funded by Planned Maint revenue budget (£47.7k) & part of West Wing budget (£45k).	
Heather Morgan	42034	Community Centre Projects	-	118,500	-		118,500	3,150	4,478	118,500	-	Tender plan now complete and will be issued on 5 October. Target date for start of work 4 January 2021 with an expected completion date of March 2021. Some small c/f may be needed if project overruns.	
Heather Morgan	41328	Ashford MSCP	-	200,000	-		200,000	-	-	200,000	-	Viable feasibility options are being considered by ward councillors that optimise wider community benefits. May reduce forecast spend at next review if no progress made.	
Heather Morgan	42039	Bugle	-	46,100			46,100	-	37,810	38,000	(8,100)	Project complete. Retention being held until final works completed. The contractor will not currently enter the apartments due to Covid.	
Heather Morgan	42041	Churchill	-		-		-	-	-	-	-	Project complete.	
Heather Morgan	42042	Ceasar Court	8,316,000	-	-		8,316,000	3,966,866	2,180,110	8,316,000	-	Phase 1 of project under construction and practical completion anticipated in mid December 2020. A planning application for Phase 2 of the project is currently being considered. Target for planning committee has been put on hold due to Member intervention	
Heather Morgan	42051	Building Improvements	5,000,000	-	-		5,000,000	-	-	-	(5,000,000)	This budget is for general projects and nothing has been identified as of August 2020	

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Portfolio Member / Service Head	Cost Centre	Description	Original Budget	Carry Forwards	Supplementary Estimate	Virement	Revised Budget	Actuals YTD	Commitments	Managers Projected Outturn	Managers Projection to Revised Budget	Comments
Heather Morgan	42052	Whitehouse	-	-	-	-	-	-	307,691	320,000	320,000	The proposed residential scheme will not proceed until the Local Plan is adopted. There will be no further spend in this financial year.
Heather Morgan	42054	Thameside House	2,700,000	-	-	-	2,700,000	73,070	1,030,050	1,200,000	(1,500,000)	Planning application submitted and targeting Nov/Dec planning committee for a decision. Budget reduced to cover fees and potential demolition costs. Demo tenders received and slightly below budget.
Heather Morgan	42055	West Wing	2,980,000	250,000	-	-	3,230,000	1,021,046	1,865,016	3,230,000	-	Construction and project completion anticipated end Q1 2021.
Heather Morgan	42056	Whitehouse Hostel	4,250,000	250,000	-	-	4,500,000	836,563	2,991,239	4,500,000	-	Planning permission obtained. Construction started Q1 2020 with project completion end March 2021. However, due to COVID-19 and the upgrade of spec to include sprinklers, the programme for PC has slipped to 14 May 2021. Partial grant funding provided by Homes England (£2m).
Heather Morgan	42057	Ashford Hospital	4,960,000	-	-	-	4,960,000	336,095	513,244	1,500,000	(3,460,000)	Application withdrawn in March 20 for political reasons and revised application for 127 units registered 4 August. Determination forecast Nov 20.
Heather Morgan	42058	Waterfront	100,000	-	-	-	100,000	17,236	43,307	17,240	(82,760)	Arora targeting submission of a planning application within this financial year. This budget is for a monitoring surveyor to oversee the project on behalf of the Council (which will be paid for by Arora). It is unlikely we will draw this in the current FY due to planning delays.
Heather Morgan	42060	Oast House	3,050,000	74,628,200	-	-	77,678,200	537,516	940,137	2,000,000	(75,678,200)	Design/feasibility work underway. Listed building works may start in Q1/21. Current planning application submission target date delayed to March 2021. Fee spend for FY estimated at £1.5m. Listed Building works - estimated at £500k if undertaken in current FY. Managers note: budget excludes acquisition costs.
Heather Morgan	42062	Harper House Redevelopment	2,790,000	-	-	-	2,790,000	891,497	1,864,778	2,790,000	-	Main contractor on site progressing works - Project ongoing with a target completion of March 2021. Partial grant funding provided by Homes England (£850k).
Heather Morgan	42063	Elmsleigh Centre	8,000,000	-	-	-	8,000,000	108,604	304,560	4,000,000	(4,000,000)	For the regeneration of the Elmsleigh Centre, including Tothill car park. Proposals are currently at pre-feasibility stage. No date for planning submission has yet been agreed.
Keith McGroary	41619	Small Scale Area Regeneration	-	-	-	-	-	-	1,397	1,500	1,500	Project complete
Total			42,201,600	75,774,700	-	-	117,976,300	7,791,643	12,083,817	28,458,530	(89,517,770)	
Cllr Boughflower - Leader												
Heather Morgan	42038	Regeneration & Housing Opportunities	20,000,000	-	-	-	20,000,000	120,233	26,500	750,000	(19,250,000)	Property Y acquisition likely to go ahead. The assets team will continue exploring acquisitions as and when they become available.
Total			20,000,000	-	-	-	20,000,000	120,233	26,500	750,000	(19,250,000)	
Cllr Noble - Corporate Management												
Jodie Hawkes	43601	SCP Portal	1,500	-	-	-	1,500	-	9,306	9,500	8,000	Necessary security improvements to enable electronic payments to continue to be made. The overspend reflects by some charges by some third parties to enable integration with the Council's Secure Card Portal.
Jodie Hawkes	43602	Centro Upgrade - Integra	30,000	-	-	-	30,000	-	-	30,000	-	This is a major upgrade to the Council's financial system Integra. It is aimed to carry out this work by the end of the financial year. The timescales are subject to supplier availability.
Alistair Corkish	43603	Training Room	15,000	-	-	-	15,000	-	-	15,000	-	Works adversely affected by the Covid-19 lockdown. It is anticipated that these works will be completed by year end.
Alistair Corkish	43604	Leisure Board	15,000	-	-	-	15,000	-	-	15,000	-	An options appraisal is in progress which includes working with the BID to provide a joined up solution, it is anticipated that this will be completed by year end.
Alistair Corkish	43605	Audiocodes	12,000	-	-	-	12,000	-	2,640	12,000	-	This project is in progress and expected to be completed by end of the financial year
Alistair Corkish	43625	Customer Portal	-	10,000	-	-	10,000	-	-	10,000	-	This will be part of contact centre and expected to be spent by end of this financial year
Alistair Corkish	43626	Customer Services Contact Cent	-	40,000	-	-	40,000	368	-	40,000	-	Work got delayed on new telephony system due to long procurement process and is in progress.
Alistair Corkish	43628	Reception Terminals	-	5,000	-	-	5,000	-	73	5,000	-	This is part of Lima project which is expected to be spent for updating meeting rooms and expected to be completed by end of this financial year
Alistair Corkish	43629	Sharepoint Upgrade	-	35,000	-	-	35,000	-	-	35,000	-	This will be part of contact centre and expected to be spent by end of this financial year
Alistair Corkish	43632	General ICT Equipment	90,000	-	-	-	90,000	6,560	16,755	90,000	-	Expenditure on various hardware/ software enhancements throughout the financial year
Alistair Corkish	43633	Covid-19 ICT Home Working	-	-	-	-	-	59,387	-	65,300	65,300	Expenditure to be funded through Govt. grants relating to Covid-19
Alistair Corkish	43634	Webcasting Council Meetings	-	-	-	-	-	-	882	7,000	7,000	Additional expenditure agreed by MAT to be funded through other projects
Total			163,500	90,000	-	-	253,500	66,314	29,657	333,800	80,300	
Sandy Muirhead	42008	Project Lima	-	27,600	-	-	27,600	2,720	8,177	27,600	-	Further work to be undertaken to Reception area & office configuration and general provisions re: Covid-19
Sandy Muirhead	43501	Forward Scanning	20,000	-	-	-	20,000	-	-	20,000	-	That will be used for Knowle Green offices as more monitors may be required or home and office working and also to fulfill longer term any hot desking requirements.
Sandy Muirhead	43502	Digital Spelthorne	50,000	-	-	-	50,000	-	-	50,000	-	This project is expected to progress in January 2021 to improve the Spelthorne/website
Sandy Muirhead	43512	Sharepoint redesign & Relaunch	-	90,000	-	65,000	155,000	-	-	155,000	-	This project is part of Office 365 implementation & sharepoint training needs and was delayed due to Covid-19 and expected to be completed partly in this financial year and partly next financial year
Sandy Muirhead	43515	Corporate EDMS Project	-	302,500	-	-	302,500	19,267	29,702	302,500	-	This is part of office 365 and currently the full analysis is being undertaken to find out Licence requirements & software set up. The project was delayed due to Covid-19 and expected to be completed partly this year and partly in the next financial year.
Total			70,000	420,100	-	65,000	555,100	21,987	37,879	555,100	-	
Total For Other			65,607,100	76,525,900	40,000	-	142,173,000	8,350,466	13,824,361	31,807,030	(110,335,970)	
GRAND TOTAL			66,468,000	76,525,900	40,000	-	143,033,900	8,568,200	13,894,710	32,697,930	(110,335,970)	